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**SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING**

Agus Agung  
(Signature of Traveler)

## EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at [ethics.senate.gov](http://ethics.senate.gov). Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Originally submitted on  
1/18/2019 at 6:11pm  
MED

ETHIC JAN31'19PM 4:16

Name of Traveler: Adzua Agyapon

Employing Office/Committee: Senator Bennet

Private Sponsor(s) (list all): Jobs for the Future (JFF), Lumina Foundation, The Joyce Foundation

Travel date(s): Thursday, February 21st - Friday, February 22nd

*Note: If you plan to extend the trip for any reason you must notify the Committee.*

Destination(s): Memphis, Tennessee

Explain how this trip is specifically connected to the traveler's official or representational duties:

As the primary education, labor and workforce staffer in Bennet's office, my portfolio includes PK-12 and postsecondary education issues. I monitor, draft, edit, and introduce legislation, draft and edit vote recommendations, staff meetings for my boss, and oversee constituent letters related to education, labor, and workforce. This trip relates to my official duties because I am currently working on a degree-apprenticeship bill and on this trip I will get to see firsthand how a region currently uses federal funding to improve its workforce and postsecondary education systems--knowledge that will inform what should be included in our bill.

Name of accompanying family member (if any): NA

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

1/31/19  
(Date)

Adzua Agyapon  
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Michael Bennet hereby authorize Adzua Agyapon  
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

1/31/19  
(Date)

Michael F. Bennet  
(Signature of Supervising Senator/Officer)